GREENSVILLE COUNTY BOARD OF SUPERVISORS

AGENDA MONDAY, AUGUST 15, 2016 5:00 P.M. - CLOSED SESSION 6:00 P.M. - REGULAR SESSION

ITEM NO.	DESC	CRIPTION
SECOND OF	CALI	L TO ORDER - 5:00 P.M.
200000 00 00 00 00 00 00 00 00 00 00 00	<u>CLOS</u>	SED SESSION - Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters
	A.	Personnel Matters
	B.	Legal Matters
III.	RET	URN TO REGULAR SESSION
IV.	CERT	FIFICATION OF CLOSED MEETING – Resolution #17-19
V.	PLET	GE OF ALLEGIANCE AND INVOCATION
VI.	APPF	ROVAL OF AGENDA
VII.	APPE	ROVAL OF CONSENT AGENDA
	A.	Minutes – See Attachment – <u>I.</u>
	B.	Budgetary Matters – See Attachment – <u>J.</u>
	C.	Warrants – See Attachment – \underline{K} .
	D.	Resolution #17-25 regarding Personnel Matters resulting from Closed Meeting
VIII.	PUBI	LIC HEARING - 6:00 P.M.
	A.	Zoning Matters – See Attachment – <u>L.</u>

RETURN TO REGULAR SESSION

ACTION RESULTING FROM PUBLIC HEARING

IX.

 \mathbf{X}_{\bullet}

- A. Action on SP-3-16 Ms. Marissa Jordan
- XI. <u>ITEMS WITH APPOINTMENTS</u> None
- XII. <u>CITIZENS COMMENTS</u>
- XIII. <u>OTHER MATTERS</u>
 - A. I-95, Exit 8 Median Crossover See Attachment M.
 - B. Route 301 N Boxer Road Median Crossover See Attachment N.
 - C. Spanglers Lake Access Road See Attachment O.
 - D. Child Advocacy Center See Attachment P.

XIV. <u>ADJOURNMENT</u>

At the Regular Meeting of the Greensville County Board of Supervisors, held on Monday, August 1, 2016, with Closed Session beginning at 5:00 P.M. and Regular Session beginning at 6:00 P.M., at the Greensville County Government Building, 1781 Greensville County Circle, Emporia, Virginia.

Present

Peggy R. Wiley, Chairman

Michael W. Ferguson, Vice-Chairman

Raymond L. Bryant, Jr.

Absent:

Dr. Margaret T. Lee

Chairman Wiley called the meeting to order at 5:00 p.m.

In Re: Closed Session

Mr. Whittington, County Administrator, stated that Staff recommended the Board go into Closed Session, Section 2.2-3711 (a) 1) Personnel, 5) Business and/or Industry and 7) Legal Matters.

Supervisor Ferguson moved, seconded by Supervisor Bryant, to go into Closed Session, as recommended by Staff. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

In Re: Regular Session

Mr. Whittington stated that Staff recommended the Board of Supervisors return to Regular Session.

Supervisor Ferguson moved, seconded by Supervisor Bryant, to go into Regular Session. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

In Re: Certification of Closed Meeting – Resolution #17-12

Supervisor Ferguson moved, seconded by Supervisor Bryant, to adopt the following Resolution. A roll call vote was taken, as follows: Supervisor Bryant, aye; Supervisor Ferguson, aye and Chairman Wiley, aye.

RESOLUTION #17-12

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Greensville County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greensville County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greensville County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greensville County Board of Supervisors.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the agenda with no added items.

Supervisor Ferguson moved, seconded by Supervisor Bryant, to approve the Agenda as submitted. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

In Re: Approval of Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Supervisor Ferguson moved, seconded by Supervisor Bryant, to approve the Consent Agenda containing the following items. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

Approval of minutes from the meeting of July 18, 2016.

Budgetary Matters consisting of the following: <u>Fund #001</u> – Journal Voucher #3, in the amount of \$30.00; <u>Fund #008</u> – Appropriations Resolution #17-13, in the amount of \$285,197.00 and Appropriations Resolution #17-14, in the amount of \$285,197.00; <u>Fund #010</u> – Appropriations Resolution #17-15, in the amount of \$295,386.00; <u>Fund #013</u> – Appropriations

Resolution #17-16, in the amount of \$113.40 and <u>Fund #018</u> – Appropriations Resolution #17-17, in the amount of \$165,498.00, all of which are incorporated herein by reference.

Warrants:

Approval of Accounts Payable for August 1, 2016, in the amount of \$76,773.18

Approval of Payroll for July 31, 2016, in the amount of \$429,063.69

In Re: Citizens Comments

Mr. Whittington addressed the public stating that anyone wishing to address the Board of Supervisors to please come forward and state their name and address for the record. There was no one.

In Re: Cell Phone and Broadband Initiative Monthly Progress Report

Mr. Lin Pope addressed the Board of Supervisors stating the County formed a group of individuals to work on the initiative that consisted of himself, Ryan Aerni, I/T Specialist, Mike Veliky, Building/Fire Official, Katherine Howerton, GIS Specialist, Carrie Spencer, Verizon Engineering Director, Marshall Pearsall, Verizon and Cathy Faultner, Verizon Principal Engineer Regulator/Real Estate. He stated that County Staff created a map and working database that had the cell towers of the County located on the coverage areas provided by each of the towers and gave a clear map of the areas that had coverage and the areas that did not have coverage. He also stated that two weeks ago the Verizon staff met and prepared information but had to get permission from higher up in the organization to share it with the County Staff. He further stated that Verizon also had some mapping prepared identifying the areas that they would like to have additional cell towers in the County and address any obstacles as far as establishing new towers throughout the County. He then stated that a meeting was scheduled with Verizon for the 17th of this month at 10:00 a.m. at the Newport News office. Mr. Pope stated that hopefully all of the initiatives would be discussed as far as cell phone coverage and Staff would report back to the Board of Supervisors after that meeting.

In Re: Citizens United to Preserve the Greensville County Training School

Mr. McKinley Jordan of 2850 Sussex Drive, addressed the Board of Supervisors and thanked the Supervisors for giving him the opportunity to speak. He stated that he was before them to make a request and give an update on the progress made by the Citizens United to

Preserve the Greensville County Training School. He stated that they had a representative from Richmond/VCU to come and work on the project. He also stated that he was pleased that the Director of Social Services had helped with cleaning and also the Chief of Police did some painting. He further stated that an architect out of Richmond would be doing some pro-bono work as far as the architectural construction of the new building. He further stated that as soon as the organization was able to raise at least \$30,000, they would start the root work for the foundation. Mr. Jordan stated that they had done their first mailings for donations about three weeks ago. He stated that under the direction of the Project Chairperson, Ms. Ann Wong, a retired professor, and Ms. Beverly Coleman from Petersburg, both was recruited to work on the special project committee. He also discussed working on the two bathrooms - making one into a museum and the other into office space. Mr. Jordan then requested that the Board of Supervisors waive the tipping fees for the debris to go to the landfill.

Mr. Reggie Owens, Program Administrator, addressed the Board of Supervisors stating that he been contacted by representatives of the group. He stated that he and Buck Jones, Supervisor of the landfill had met with the group and given them some ideas on how to save money when demolishing the building, but did not hear anything back from the group until the day that they had started hauling the debris. He further stated that everything was mixed together after they had discussed with the group about separating the rock, dirt, wood, etc., that had now generated the bill they received. Mr. Owens stated that his recommendation was to deny the waiver of the landfill fees because the materials were not separated.

Supervisor Ferguson stated that he felt that the Board of Supervisor should proceed as they had done in the past with other requests. He stated that if the group had done as they were asked as far as separating the materials, it would not be an issue. He also stated that from this point forward if the group followed through on separating the material, the Board of Supervisors would probably be able to help with the cost of the landfill fees.

Mr. Jordan stated that there was a totally new administration and the new committee had not received the bill or any other information from the former administration to know what was going on or what the situation was.

Supervisor Ferguson asked if any additional charges were added to the bill for being late. Mrs. Parson stated that it was a total of \$41.38 in penalties and interest. Mr. Owens then requested that the Board of Supervisors abate the interest and penalties but the actual tipping fees needed to be paid.

Supervisor Ferguson moved, seconded by Supervisor Bryant, to remove the penalties and interest from the bill. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

In Re: Boards and Commissions Appointments

1. Meherrin Regional Library Board – An At-Large Appointment for a term of four years.

Chairman							of	an	individual	to	serve	on	the
Meherrin Regiona	ıl Libra	ry Board	for	a term	of f	our years.							

Supervisor Ferguson moved, seconded by Supervisor Bryant, to appoint Deborah Davis of 48 Sunnyside Lane, Emporia, VA 23847. Voting aye: Supervisors Bryant, Ferguson and Chairman Wiley.

In Re: Miscellaneous Matters

Mr. Whittington stated that located in the Friday Memo were the Staff Work Programs and Departmental Reports for the Board's review and comments.

Chairman Wiley asked if there were any questions. There were none.

In Re: Adjournment

With there being no further business, Supervisor Bryant moved, seconded by Supervisor Ferguson, to adjourn the meeting.

Peggy R. Wiley, Chairman

K. David Whittington, Clerk

COUNTY OF GREENSVILLE

Fund #1	VOUCHER	1	JV#	6
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ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
22100 COMMONWEALTH ATTORNEY 3165 Contractual Services: IT 31200 SHERIFF'S DEPARTMENT 3165 Contractual Services: IT	6,600.00 2,600.00	12510 INFORMATION TECHNOLOGY 3130 Security Projects 6031 Security Projects	4,700.00 4,500.00
TOTAL	9,200.00	TOTAL	9,200.00
,	EXPLANA		₩,∠00.00
Transfer funds to setup Contractual S			
Commonwealth Attorney's Office.			
<i>AD</i> 0.40			
Prepared By Date	1-5-20/6	Approved By	Date
- -		·	
	Posted By	Date	

RESOLUTION# 17-20

FY 16-17 RE-APPROPRIATIONS

BE IT RESOLVED by the Greensville County Board of Supervisors that the following re-appropriations be and hereby are made for the period of July 1, 2016 through June 30, 2017.

FUND 001

EXPENDITURE	
31100 Highway Safety Enforcement 8103 C.O. – Radar Units	\$2,369.00
	Peggy R. Wiley, Chairman Greensville County Board of Supervisors
ATTEST:	
Denise Banks-Chatman, Clerk	
Greensville County Board of Supervisors	
Adopted this day of	,

RESOLUTION# 17-21

FY 16-17 APPROPRIATIONS RESOLUTION

BE IT RESOLVED by the Greensville County Board of Supervisors that the following appropriations be and hereby are made for the period of July 1, 2016 through June 30, 2017.

REVENUE

3-001-32010 Grants
0030 Clerks Office/Records Preservation \$19,264.79

EXPENDITURE

4-001-21600 Clerk, Circuit Court 5868 Records Preservation Grant

\$19,264.79

Peggy R. Wiley, Chairman Greensville County Board of Supervisors

ATTEST:		
Denise A. Banks-Chatman, Clerk Greensville County Board of Supervisors		
Adopted this day of,		

RESOLUTION #17-22

FY 16-17 RE-APPROPRIATIONS

BE IT RESOLVED by the Greensville County Board of Supervisors that the following re-appropriations be and hereby are made for the period of July 1, 2016 through June 30, 2017.

FUND #012

EXPENDITURE 4-012-22100 FDA Commonwealth's Attorney 9400 Federal Expenses \$34,931.37 9402 State Expenses \$79,335.97 4-012-31700 FDA Sheriff's Department 9400 Federal Expenses \$60,432.96 9402 State Expenses \$10,466.66 TOTAL \$185,166.96 Peggy R. Wiley, Chairman Greensville County Board of Supervisors ATTEST: Denise Banks-Chatman, Clerk Greensville County Board of Supervisors Adopted this _____, _____,

RESOLUTION # 17-23 FY 16-17 APPROPRIATIONS RESOLUTION

BE IT RESOLVED by the Greensville County Board of Supervisors that the following budget appropriations be and hereby are made for the period of July 1, 2016 through June 30, 2017.

	FUND#	018	
REVENUE			
	Miscellaneous Reve	enue	#040.00
0040	Probation Fees		\$940.00
EXPENDITURE			
	Probation Fees		
	Probation Fees		\$940.00
		Wiley, Chairman	
	Greensvil	lle County Board of Supervis	sors
ATTEST:			
Denise Banks-Chatm	nan. Clerk	•	
Greensville County I		5	
Adopted this	day of	<u>,</u>	

RESOLUTION #17-24

FY 16-17 RE-APPROPRIATIONS

BE IT RESOLVED by the Greensville County Board of Supervisors that the following re-appropriations be and hereby are made for the period of July 1, 2016 through June 30, 2017.

FUND 018

EXPENDITU	RE	
	Probation Fees Probation Fees	\$74,715.41
		Peggy R. Wiley, Chairman Greensville County Board of Supervisors
ATTEST:		
	-Chatman, Clerk ounty Board of Supervisors	
Adopted this _	day of	

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COMMISSION REPORT

SP-3-16

APPLICANT

Marissa Jordan

TAX MAP

27I-7-135

ACREAGE

.887

LOCATION

1228' southeast of the Brunswick Road (State

Route 607)/Cifers Lane (State Route 707)

intersection

ELECTION DISTRICT

003, Belfield

EXISTING ZONING

R1-B, Residential

EXISTING USE

Residential

REQUEST

Establish a family day care for more than five

(5) children

ADJACENT ZONING

R1-B, Residential

PREVIOUS ZONING ACTIVITY

None

CHARACTER OF AREA

Residential

NATURAL CONDITIONS

150' ± Elevation

GREENSVILLE COUNTY

Medium Density Residential

COMPREHENSIVE PLAN (THE PLAN)

DIRECTOR'S COMMENTS

The applicant wishes to establish a child day care in her residence located at 404 Cifers Lane. The subject property is located in an Urban Service District area within the Land Use Plans Urban Service District.

The Urban Service District was established on the land use plan for the purpose of identifying that general area within the County where major urban-type development is to be both expected and encouraged. Land Uses within the Urban Service District are expected to fall within a full range of residential, commercial, and industrial development.

The subject property is located within an area of the County zoned R1-B, Residential. The actual

character of the area matches the Zoning Ordinance's definitions of the R1-B Zoning District found in Section 2-3-1 of the Zoning Ordinance. While the Comprehensive Plan does not specifically address this activity, it is an activity that could benefit citizens of Greensville County. Being a use designated as requiring a Special Use Permit, it is an approvable use provided appropriate safeguards are imposed to protect the health, safety, and general welfare concerns of the community.

Such safeguards are presented as conditions which, if imposed, will govern the subject activity. Conditions 1, 3 and 10 are standard conditions. Condition number 9 is a condition which ties the activity to the standard vesting standards contained in the Code of Virginia and the Greensville County Zoning Ordinance.

Condition number 2 is imposed because the rules and regulations of the Department of Social Services and the Virginia Uniform Statewide Building Code could have an impact on this request.

Condition numbers 5, 6, 7, and 8 are imposed to ensure that there is no conflict with the normal traffic patterns that exist on Cifers Lane. Because this activity is being established within the residence of the applicant, it will allow the surrounding area to maintain its residential qualities, while having minimal impact upon surrounding properties.

STAFF RECOMMENDATION

APPROVE WITH CONDITIONS

COMMISSION RECOMMENDATION

APPROVE WITH CONDITIONS

Staff's recommendation is to approve with the following conditions:

- 1. A Special Use Permit is granted to Mrs. Marissa Jordan, hereinafter operator, for a child day care to be established at her residence known as 404 Cifers Lane.
- 2. At all times be in compliance with all local, state, and federal rules, regulations, laws, and statutes, and ordinances with special attention given to the following:
 - a. The Virginia Department of Social Services Rules and Regulations
 - b. The Virginia Uniform Statewide Building Code
- 3. The operator is responsible for securing all permits for all aspects of the activity and is responsible for adhering to all terms and conditions imposed by this permit.
- 4. Provide to the Planning Department documentation from the Department of Social Services (if permit is required), and the Greensville County Building Department that the operator has satisfied each department's requirements to operate a child day care.
- 5. No parking is to occur within the right-of-way of any public road.

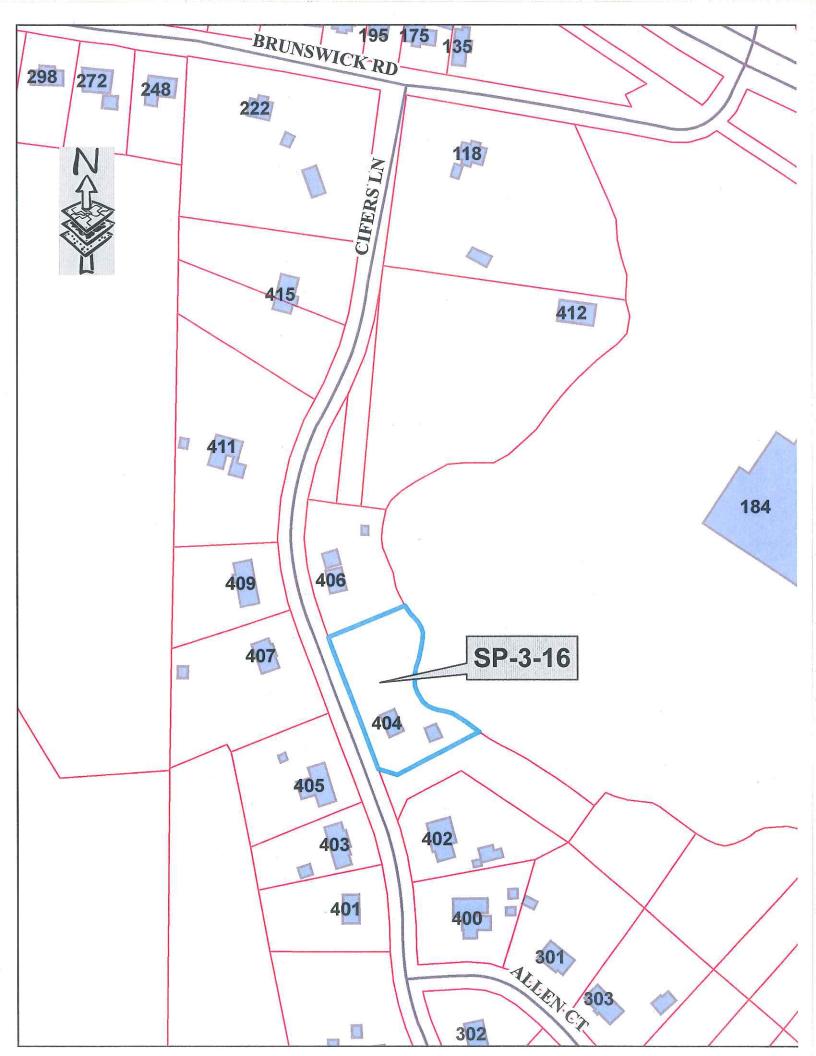
- 6. Children may not be dropped off or picked up within the right-of-way of any public road, with the exception of the children that will board or exit the school bus.
- 7. Adult supervision shall be provided for all children that will be boarding or exiting the school bus at operator's residence.
- 8. A sign no larger than four (4) square feet which identifies the property may be installed upon the property. The sign must be set back a minimum of five feet (5') from the road right-of-way.
- 9. Utilizing the permit issuance date as the annual date, if the day care is not established within two years or is not utilized for a two year period, the activity will be deemed abandoned and this permit terminated.
- 10. Failure to abide by the above conditions may result in the immediate revocation of the Special Use Permit.

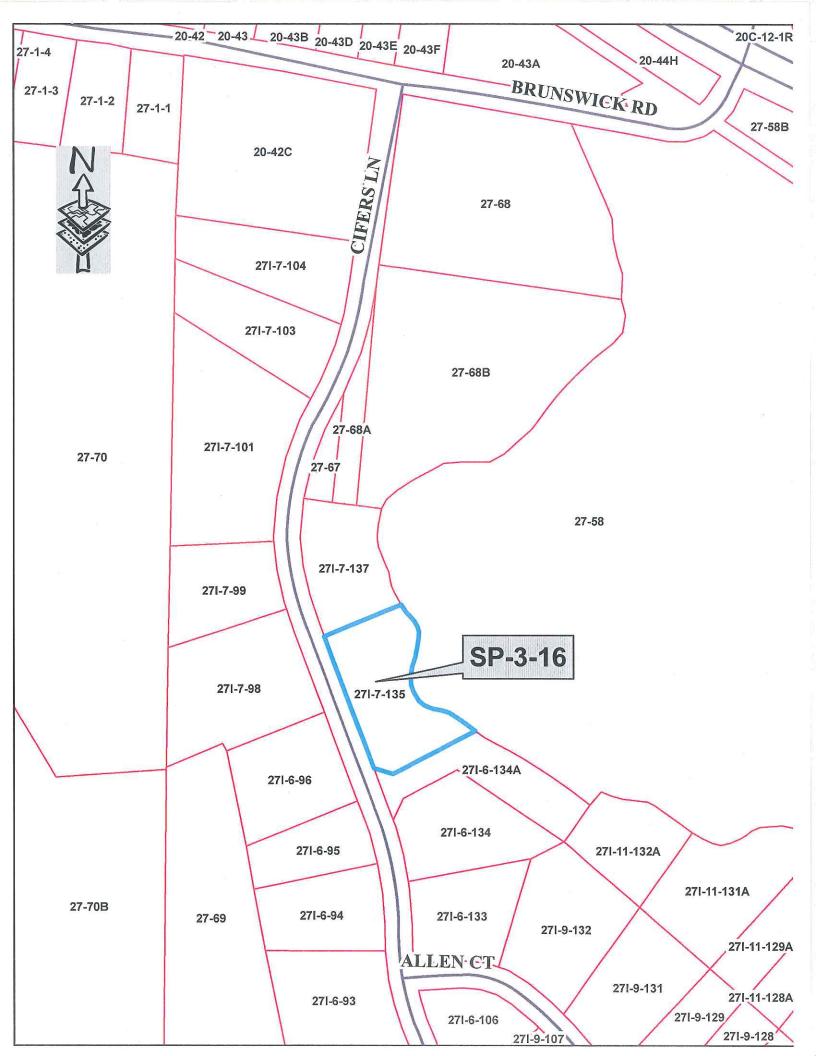
Linwood E. Pope, Jr.

Planning Director

August 10, 2016







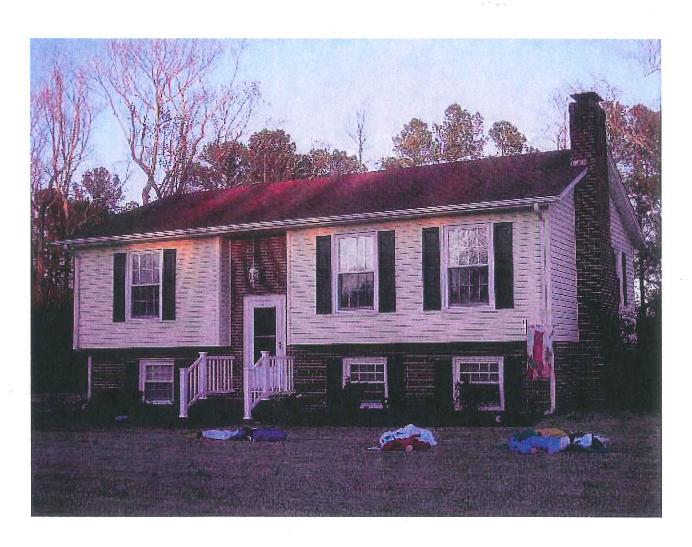
PUBLIC HEARING Zoning Watters

The Greensville County Planning Commission will conduct a public hearing on Tuesday, August 9, 2016 at 7:30 p.m. in the County Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, VA and the Board of Supervisors will conduct a public hearing on Monday, August 15, 2016 at 6:00 p.m. in the County Board Room of the Greensville County Government Building, 1781 Greensville County Circle, Emporia, VA to consider the following:

SP-3-16 Marissa Jordan requests a special use permit to establish a family day care for more than five (5) children. The property is known as Greensville County Tax Map 271-7, Parcel 135 and is located 1228' southeast of the Brunswick Road (State Route 607)/Cifers Lane (State Route 707) intersection, in Election District Three.

This petition is on file and can be viewed in the Planning Office, 1781 Greensville County Circle, Emporia, VA each Monday through Friday, 8:00 a.m. to 5:00 p.m. Interested persons desiring to express their opinion may do so by writing the County Planning Office or by appearing at the hearings.

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JORDAN ANTHONY OR MARISSA	SSN	1:	SSN#2:
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(** indicates a use that is mandated by Virginia Code)	A-1	R1-A	RI-B	R1-C	R2-A	R2-B	B-1	B-2	M-1
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Public utility	υ	υ	υ .	υ	υ	υ	υ	υ	τ
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School, public	υ	ט	υ	υ	υ	υ		υ	
School, private	υ			υ	ט	υ			
Telephone exchange or switching station	R	R	R	R	R	R	R	R	R

SP-3-16, Jordan ADJACENT PROPERTY OWNERS

Тах Мар #		Land owner	
27I-7-137	JUTELA CIMRAN OR	DARPAN	
	406 CIFERS LANE		
	EMPORIA VA	23847	
27-58	TERMINAL NETWOR	K SOLUTIONS LLC	· · · · · · · · · · · · · · · · · · ·
	ATT LARRY BATTLE	5	
	4001 S MILITARY HIC	SHWAY	
	CHESAPEAKE VA	23321	
27I-6-134A	JARRATT ALFRED LEROY OR LORETTA V		
	402 CIFERS LANE		
	EMPORIA VA	23847	
27I-6-96	TAYLOR JAMES H OR DELIA B		
	405 CIFERS LA		
	EMPORIA VA	23847	
27I-7-98	WELLS SHANE OR SHERRI P		
	407 CIFERS LANE		
	EMPORIA VA	23847	



SPECIAL USE PERMIT

Owner	FILE #: SAgent/Applica	out (if different from owner)
Name: Marissa Jori Physical Address: 404 Cifers Emporia, VA	(AN)E	
Mailing Address:		
Telephone: 434-378-6	a s 9	
Tax Map/Parcel Number(s) 1. 271-7-135 2.		
2.	<i>[</i>	
General Location:		
Current Zoning/Proffers	Existing Use	Proposed Use
1. (21-13 /	residen.	I des due day cam
Detail Description of Request (Address in Day Care for more the		
The foregoing information is complete and representatives of Greensville County may permission to do so is hereby given. Signature (Agents must provide written documentation)	correct to the best o	f my knowledge. I acknowledge that subject to this application and my
Received by: Lin Pape 1 pd (Date:	
Board of Supervisors Action:		

TO:

The Honorable Board of Supervisors

FROM:

Linwood E. Pope, Jr., Planning Director

RE:

I-95, Exit 8 Median Crossover - Old Halifax Road Re-alignment

DATE:

August 10, 2016

At the July 5, 2016 Board of Supervisors meeting, Staff informed the Board that the owner of the Carolina BBQ Restaurant and the owner of Motel 6 contacted the County Staff to see if a median crossover could be installed on Highway 301 South directly across from the entrance to the motel and restaurant.

Staff met with VDOT's resident engineer, Mr. Tommy Catlett to discuss the proposed project. Mr. Catlett informed staff that VDOT would approve the project subject to the following conditions:

- 1. The existing crossover where Old Halifax Road terminates at Highway 301 would have to be removed.
- 2. Left hand turn lanes would have to be installed on both the northbound and southbound lanes of Highway 301 to serve the crossover.
- 3. Old Halifax Road will have to be re-aligned so it terminates on Highway 301 at the newly proposed crossover directly across from the restaurant.

It is estimated that the project will cost \$500,000 to complete. The proposed project qualifies for two funding programs that VDOT has available.

The County could apply for VDOT Smart Scale Funding. Smart Scale project funding comes from two main pathways: the Construction District Grants Program (DGP) and the High-Priority Projects Program (HPPP). The proposed project will qualify for funding under the DGP program. The GDP program is open only to localities. Projects applying for DGP funds compete with other projects from the same construction district. If successful, the DGP funds will pay for 100% of the project.

The County could apply for Revenue Sharing funds from VDOT as we have on projects in the past. The Revenue Sharing program requires a 50% match of funds from the locality, thus the County share for this project would be approximately \$250,000. The Revenue Sharing program is not a competitive program. Upon receipt of the project application, the local VDOT manager will review the application for eligibility and accuracy. Once a localities request is found to be eligible, the local VDOT manager will submit the application to the Commonwealth's Transportation Board for approval.

After discussing the funding options with VDOT, Staff recommends that the County pursue Smart Scale funding through the District Grant's Program. The proposed project meets the criteria set forth by the DGP Program guidelines and should receive a high ranking in the competitive funding round.

Cost Estimate

Skippers Road & Old Halifax Road Intersection

Greensville County, Virginia June 21, 2016

Item	Quantity U	nit Cost/Unit	Cost
Demo Asphalt Roadway	650 SQY	D \$20	\$13,000
Earthworks	1 LS	\$40,000	\$40,000
Fine Grading	1,400 SQY	D \$5	\$7,000
Stone Sub-Base VDOT 21-A (10")	1,500 TON	S \$30	\$45,000
Asphalt Base VDOT BM-25 (6")	500 TON	S \$140	\$70,000
Asphalt Surface VDOT SM-12.5D (2")	250 TON	S \$150	\$37,500
15" RCP Culvert	200 LFT	\$50	\$10,000
Milling Exisitng Asphalt	700 SQY	D \$15	\$10,500
Pavement Markings	1 LS	\$10,000	\$10,000
Signage	1 LS	\$7,500	\$7,500
E&S, Seeding, Misc. Restoration	1 LS	\$20,000	\$20,000
Traffic Control	1 LS	\$20,000	\$20,000
Misc. Utiltiy Relocation	1 LS	\$10,000	\$10,000
Geotechnical & Materials Testing	1 LS	\$15,000	\$15,000
Construction Staking	1 LS	\$5,000	\$5,000
	Cons	truction Subtotal	\$320,500
Contingencies (10%)			\$32,050
Easements, Plats, and Attorney Fees Allowance			\$5,000
R/W Acquisition (0.6 Acres)			\$15,000
Engineering Design, Bidding, CA (12.0%)			\$38,460
Part-Time Inspection (3.5%)			\$11,218
	Tot	al Project Cost	\$422,228



TO:

The Honorable Board of Supervisors

FROM:

Linwood E. Pope, Jr., Planning Director

RE:

301 N Crossover - Boxer Drive

DATE:

August 11, 2016

Now that VDOT is currently accepting Smart Scale Funding applications from localities, it would be an opportunity to apply for grant funds to construct a median-crossover on Highway 301 North directly across from the entrance to Boxer Drive. If successful in obtaining funds to install the proposed crossover, the marketability of the Industrial Zoned property between I-95 and US 301 would be increased as a result of the enhanced accessibility to the property.

If the Board wishes to pursue this project, Staff must procure an engineering firm to perform a preliminary engineering report to provide the necessary information needed to apply for the Smart Scale Funds.

LEP, Jr/sdc

TO:

The Honorable Board of Supervisors

FROM:

Linwood E. Pope, Jr., Planning Director

RE:

Spanglers Lake Access Road

DATE:

August 10, 2016

With the acquisition of the Spanglers Lake property, the County has an excellent opportunity to provide a source of public recreation that can be made available to the citizens of Greensville County and surrounding jurisdictions.

In order to develop the property for recreational use, a road must be constructed to provide adequate access to the property. Currently access to the Spanglers Lake property is provided by the old CC Road off of Smokey Ordinary Road (State Route 608). Please see the attached map.

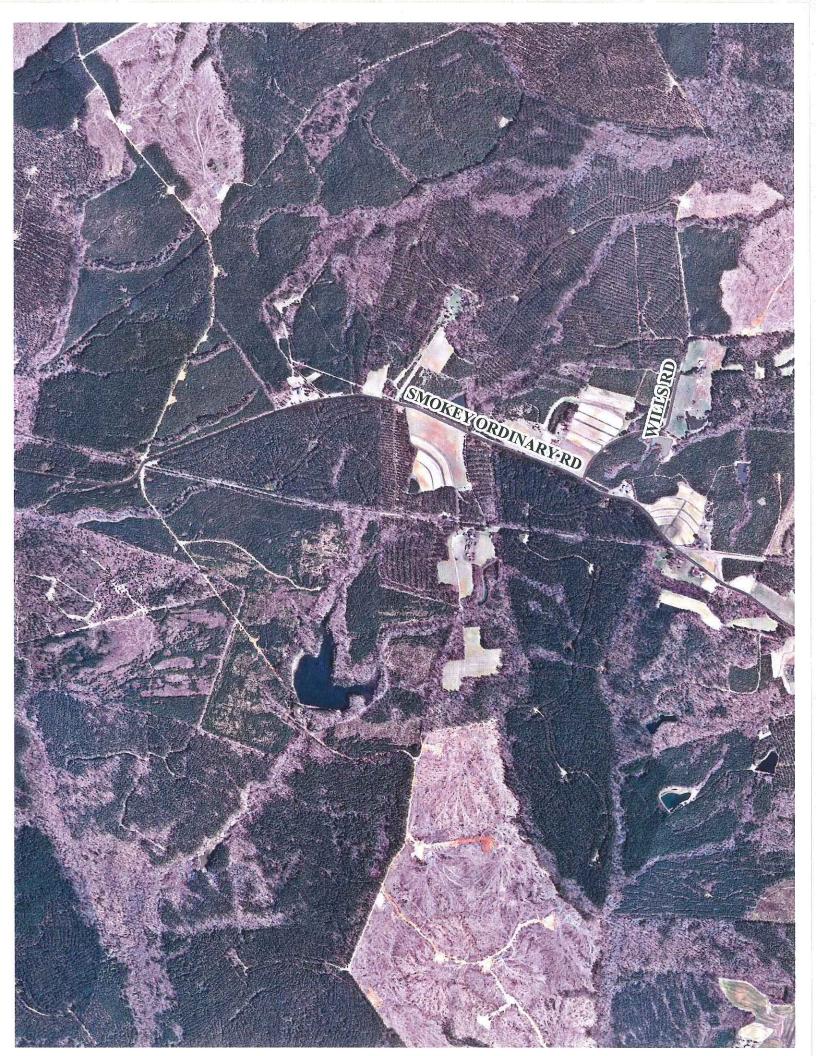
If the Board of Supervisors wishes to proceed with this project, the County would be eligible to apply for VDOT Recreational Access Funds. The Recreational Access Program is a state funded program that is intended to assist in providing adequate access to public recreation areas which are operated by local governments. Grant funds up to \$250,000 may be allocated for an access road, without requiring a local match. An additional \$100,000 in funds may be provided if the locality matches the additional funds on a dollar-for-dollar basis. Once completed the project road will be taken into the state system and will be maintained by VDOT.

Should the Board wish to pursue this project, it will be necessary to procure an engineer and have a Preliminary Engineering Report prepared to provide Staff with the project scope and preliminary budget that will be needed to determine if the County wishes to apply for the Recreational Access funds.

Staff is seeking the Boards approval to procure an engineering firm to provide the Preliminary Engineering Report.

LEP, Jr/sdc

Enclosure



TO:

The Honorable Board of Supervisors

FROM:

Charles M. Veliky, Building/Fire Official Com/pac

RE:

Third Floor, General Construction (Office Improvements)

320 South Main Street, Emporia, VA

DATE:

August 11, 2016

Bids were received and opened on Tuesday, July 26, 2016 for the conversion of one half of the unfinished Third floor space at the Commonwealth Attorney's offices into an office suite to be used as a Child Advocacy Center. Two bids were received, as follows:

BIDDER	Proposal	plus Sprinkler Allowance +\$5,000.00 plus HVAC Allowance +\$12,000.00 plus Audio-visual, security & data Allowance +\$1,000.00	TOTAL BID
Wrenn Builders	\$53,450.00	\$18,000.00	\$71,450.00
R. F. Howerton	\$68,200.00	10,000.00	\$86,200.00

Attached with this memo is an earlier memo dated April 21, 2016 and floor plan showing the proposed improvements. These plans have been reviewed and approved by Mrs. Turner's office. An estimate for renovations was included in that memo, which provided for county maintenance staff to make the improvements, where possible. Because of the maintenance department's current workload, and the urgency to have this work completed as soon as possible, in order to get the Advocacy Program up and running, it was decided to bid out the work as well, and to include contingencies for some of the specialized trades, as the best option for providing HVAC to the space is still being considered.

My recommendation is to accept the low bid of \$71,450.00 for improvements from Wrenn Builders and to include a ten percent (10%) contingency in the budget preparation for the project, to cover several still unknown HVAC costs.

CMV/sdc

Enclosures

THIRD FLOOR, GENERAL CONSTRUCTION (OFFICE IMPROVEMENTS) 320 South Main Street, Emporia, VA

Bid Deadline: 2:00 p.m., Tuesday, July 26, 2016

	\$71,450.00	\$86,200.00
plus Sprinkler Allowance +\$12,000.00 plus HVAC Allowance +\$12,000.00 plus Audio-visual, security & data Allowance +\$1,000.00		\$18,000.00
Proposal	\$53,450.00	\$68,200.00
BIDDER	Wrenn Builders	R. F. Howerton

BID FORM THIRD FLOOR, GENERAL CONSTRUCTION (OFFICE IMPROVEMENTS) 320 South Main Street, Emporia, VA

This form shall be completed and returned in a sealed envelope prior to 2:00 p.m., Tuesday, July 26, 2016, to the Greensville County Government Building, 1781 Greensville County Circle, Emporia, VA 23847.

	- OP
I propose to perform the work con	ntained in the specifications for this job for: \$ 53,450
pl	us Sprinkler Allowance '+\$5,000.00
<u> -</u>	us HVAC Allowance +\$12,000.00
pl	us Audio-visual, security & data Allowance +\$1,000.00
TOTAL BID	<u>\$71,450</u>
Company Name:	WREND BUILDERS
Contractor's State Registration#	2705-109708
Authorized Signature	Library R. Lib

BID FORM THIRD FLOOR, GENERAL CONSTRUCTION (OFFICE IMPROVEMENTS) 320 South Main Street, Emporia, VA

This form shall be completed and returned in a sealed envelope prior to 2:00 p.m., Tuesday, July 26, 2016, to the Greensville County Government Building, 1781 Greensville County Circle, Emporia, VA 23847.

I propose to perform the work contained in the specifications for this job for: \$	+\$5,000.00 +\$12,000.00 +\$1,000.00
TOTAL BID	86,200,00

Company Name:

R.F. Howerton, INC

Contractor's State Registration #

2705-121463A

Authorized Signature

About of

K. David Whittington County Administrator

Natalie B. Slate Director of Economic Development/ Deputy County Administrator

Brenda N. Parson Deputy County Administrator/ Director of Administrative Services

Russell O. Slayton, Jr.

County Attorney



Peggy R. Wiley

Chairman

Election District 4

Michael W. Ferguson Vice-Chairman Election District 2

James C. Vaughan Election District 1

Margaret T. Lee, Ed.D. Election District 3

TO: K.David Whittington, County Administrator

FROM: Charles M. Veliky, Building/Fire Official

SUBJECT: Phoenix Building 3rd Floor Modifications

DATE: 4/21/16

After meeting with Mrs. Turner and Julia to obtain additional information on the specific space needs of the proposed Child Advocacy Center last week, the attached floor plan was developed and laid out in one half of the third floor of the building for observation. Mrs. Watson has informed me that Mrs. Turner, and others who have reviewed the plan, are satisfied with the layout. Additionally, once it was determined that obtaining an 8 foot ceiling height throughout the space would not be possible, all were in agreement that leaving a suspended ceiling out entirely, and using exposed ductwork and surface mounted light fixtures would provide a more open, airy feel to the space. This option will save a considerable amount of money as well, on materials, but also on labor, as reworking large portions of the fire sprinkler system can be avoided.

Another major cost saving possibility is in using one of the existing HVAC systems that was installed in the Data room to provide conditioning in the space. We have determined that the conditioning needs for the proposed space equal about 3 tons. The data room conditioning is enormously oversized for the cooling needs and is currently served by two, 4 ton units. (one entirely as a backup) One of those units could condition both spaces if desired, and we would still have an entire unused unit as a backup for the data room. This option would save approximately \$15,000 in construction costs, since installing an additional unit on the roof will involve construction, roofing, electrical and HVAC contractors to cut an opening, build a curb for the unit to sit on, and reroofing of the curb and adjacent roof area.

A preliminary construction budget, using county labor where possible, is as follows:

Option "A"

Open ceiling plan, using existing HVAC unit, new ductwork, new lighting fixtures, new gypsum walls, carpeting throughout modified space. \$30,000-\$35,000

Option "B"

Open ceiling plan, new HVAC system and ductwork, new lighting fixtures, new gypsum walls, new carpeting throughout modified space. \$45,000 - \$50,000.

